

**WYOMING BOARD OF COSMETOLOGY
BOARD MEETING
November 10, 2014**

Location: Parkway Plaza Hotel
Senate Room
Casper, Wyoming

Time: 9:00 a.m.

Call to Order: President Dennis Schildhauer called the meeting to order at 9:00 am.

Roll call: Tregay Chesser conducted a roll call. The following persons were present: President Dennis Schildhauer, Vice President Christine Chesser, and Tregay Chesser Secretary, board members Brenda Schwartzkopf and Diane Pennington. Also in attendance was Betty Abernethy, Executive Director, Matt Cisneros, staff inspector

Deviation from Agenda: Brenda Schwartzkopf made the motion to deviate from the agenda if needed, seconded by Chris Chesser, motion carried.

Approval of minutes: Chris Chesser made a motion to approve the minutes of the July 21, 2014, Seconded by Brenda Schwartzkopf second, motion carried.

Executive Director Report:

Fiscal Report – Betty reported on the financial reports for September and October 2014.

Common guidelines are to have 3 months of operating funds in our account. Betty watches to make sure we meet this guideline.

Online renewal progress, everything is up and running for personal, independent contractor and salon license renewals. Schools are not included in this process.

Betty also reminded us that we will be starting the rule change process as directed by Governor Mead. She will work on committee assignments for the next meeting.

Inspectors Report:

A written report from the Inspectors Brenda Mathre and Matt Cisneros.

Unfinished Business:

Rules changes - We will be needing to reduce the rules by 1/3 in content and 1/3 in length. During this process we will be looking at hours, curriculum, and all other aspects of our rules. We will be looking at West Virginia's version of cosmetology, they were successful in reducing the cosmetology hours from 2000 to 1800 without losing content.

New Business: The next project for the data base is the development of electronic inspections. This will move forward with the normal flow of projects allowed by the gISimple support program. There may be a need to request some additional budget authority to get both salons and independent contractor inspections set up to start at the same time. When the time get's closer, Betty will provide the details.

Betty also reported that there were more than 1 board member application that the Governor had received and the appointments to replace Diane Pennington and Chris Chesser would be made sometime in December.

Examiner training is scheduled tentatively for March 2015

Recognize any individual wanting to address the board.

None

Executive session: - Chris Chesser moved that we go into executive session. Brenda Schwartzkopf Second motion carried. 10:38 a.m.

Reconvened Open Session-10:42 a.m.

Chris Chesser made the motion to move with the intent to take action in Case # BC-14-001 Seconded by Brenda Schwartzkopf, motion carried.

With no further business before the Board Chris Chesser made the motion to adjourn, seconded by Tregay Chesser, motion carried.

Meeting adjourned at 10:50 a.m.

Respectfully submitted:

Tregay (Pinky) Chesser
TC:ba