

**WYOMING BOARD OF COSMETOLOGY  
BOARD MEETING  
May 21, 2012**

Location: Parkway Plaza  
Shoshoni Room  
Casper, Wyoming

Time: 9:00 a.m.

President Brenda Schwartzkopf called the meeting to order at 9:02 a.m.

**Roll call:**

President Brenda Schwartzkopf, Vice President Christine Chesser, Board Members: Dennis Schildhauer and Diane Pennington were present. Secretary Judy Stellpflug, Excused

Also in attendance were Executive Director Betty Abernethy, Inspectors Brenda Mathre and Matt Cisneros.

Christine Chesser made a motion to approve the minutes of the January 23, 2012 Board meeting. Diane Pennington seconded, motion carried.

**Executive Directors Report:**

Betty Abernethy presented to the board the financial statements for January through April 2012, reported that all seems to be going as expected with the fee increase.

The basic office operations continue to run smoothly, with the data base conversion through the development stage and now into the basic glSimple plan. This is the monthly maintenance plan.

Travel restrictions will be in place for the BFY of 14/15. We will have to request all travel money in advance. We are still on restrictions for out of state travel and must justify all travel.

The new license verification site should be up and running within a month.

**Inspectors Report:**

Written report was submitted by B. Mathre. We are still on track to hit the 90% completion rate by the end of the year.

**Unfinished Business:**

The 2012 NIC Annual conference is to be held in Salt Lake City, UT, August 24 – 27, 2012. Chris and Brenda both declined attending as they had school conflicts. The motion was made by Chris, seconded by Diane for the following to attend. Dennis, Diane and if budget allows for Judy to also attend. Betty and Brenda Mathre will be attending as part of their NIC duties. Betty will make the arrangements Motion Carried.

**New Business:**

Betty presented a hand out for the Board members and staff to review about Social Networking. A power point will be sent to each at a later date to review. This was a reminder not to put anything on their persona sites such as Face Book that is tied to the Board or their duties as a Board member.

Sharon asked if the Board members would submit any information they would like to have placed in the Newsletter.

Betty asked if the Board members would review the statutes, rules and regulation to see if they feel there are any needed changes for this next legislative session.

Christine Chesser made a motion to adjourn for executive session and that Betty Abernethy be allowed to be present in that session. Diane Pennington seconded, motion carried.

Executive session at 10:00 a.m.

Reconvened open board meeting at 10:15 a.m.

Christine Chesser made a motion to accept the Settlement Agreement in case BC-11-005, Diane Pennington seconded, motion carried.

Diane Pennington made a motion to adjourn, Christine Chesser seconded. Adjourned 10:20a.m.

Respectfully Submitted,

Betty Abernethy – Executive Director