

WYOMING BOARD OF COSMETOLOGY
BOARD MEETING
September 10, 2012

Location: Parkway Plaza
Senate Room
Casper, Wyoming

Time: 9:00 a.m.

Vice President Christine Chesser called the meeting to order at 9:05 a.m.

Roll call:

President Brenda Schwartzkopf (via conference call), Vice President Christine Chesser, Secretary Judy Stellflug, Board members, Dennis Schildhauer and Diane Pennington were present. The meeting was conducted by Vice President Christine Chesser due to phone connection problems for President Schwartzkopf.

Also in attendance were Executive Director Betty Abernethy and Inspector Matt Cisneros.

Diane Pennington made a motion to approve the minutes of the July 23, 2012 board meeting. Brenda Schwartzkopf seconded, motion carried.

Executive Director Report:

Betty Abernethy presented the board with the financial statements for July and August, 2012. Everything is going as expected.

Betty explained that the salon license renewal cards are ready to go out.

- Betty requested approval from the board to purchase new desks for the office. She explained that new carpet is being laid in the office, and the desks and work stations computer desk may have to be replaced as they are old and may not make the move. Also she explained the ergonomics for Sharon and Brenda are not good with the present desks. The computer desks have been improvised from used furniture from State Surpluse and are the incorrect height for proper ergonomics. Diane Pennington made a motion to purchase new desks/ work stations for the office not to exceed \$10,000. Dennis Schildhauer seconded, motion carried. Betty will draft a letter to President Brenda Schwartzkopf with a copy to the board members informing them of the details of the purchase.

The data base is still a work in progress, this exam results should be able to be uploaded.

Betty reported that the Wyoming news letter placed second at NIC Annual Conference.

Betty presented the board a list of lapsed salons and explained there are only a minor few remaining to be contacted.

Inspector Report:

Written report was submitted to the board members. Inspections are going smoothly.

Unfinished Business:

Diane Pennington, Dennis Schildhauer and Judy Stellpflug gave the board a report on the 2012 NIC Conference which they attended in Salt Lake City, UT August 24-27.

Diane Pennington made a motion to adjourn to Executive Session allowing Betty Abernethy to remain for the session. Dennis Schildhauer seconded, motion carried.

Executive Session at 9:35 a.m.

Reconvened open board meeting at 9:55 a.m.

Brenda Schwartzkopf made a motion to dismiss case #BC-12-004. Dennis Schildhauer seconded, motion carried.

Dennis Schildhauer made a motion to dismiss case #BC-12-006 with an advisory letter. Diane Pennington seconded, motion carried.

Diane Pennington made a motion to adjourn. Dennis Schildhauer seconded. Adjourned at 10:00 a.m.

Respectfully Submitted,

Judy Stellpflug, Secretary