

Chapter 7

Student and Student Instructors

Section 1. Student Qualifications. Students enrolled in any barber course must be at least 17 years of age and must have received at least a tenth grade education or its equivalent.

Section 2. Enrollment Reports. Within ten (10) days of the enrollment of any student, the school shall provide the following information to the Board, on a form approved by the Board.

- (a) The name and address of the school;
- (b) The name and address of the student;
- (c) The date student will commence training;
- (d) Student's date of birth;
- (e) Proof of completing 2nd year of high school or 10th grade;
- (f) Signatures of student and registrar;
- (g) Proof of Lawful Presence;
- (h) Copy of picture identification; and
- (i) A copy of Social Security Card.

Section 3. Student Instructor Qualifications. Prior to enrollment in a school's instructor training course, students must have graduated from high school or have received an equivalency certificate; must have obtained a Wyoming Barber License and must have practiced barbering in a licensed shop for at least two (2) years.

Section 4. Student Instructor Enrollment. Within ten (10) days of the enrollment date of a student instructor, the school shall provide the Board with an enrollment report which shall include the following information:

- (a) The name and address of the school;
- (b) The name and address of the student instructor;

- (c) The date student instructor will commence training;
- (d) Student's date of birth;
- (e) Proof of high school graduation or equivalency certificate;
- (f) Signatures of student and registrar; and
- (g) Proof of work experience as required in Section 3 of the chapter. Proof shall be notarized statement by employer(s).

Section 5. Students and Student Instructors to be supervised. All students and student instructors shall be under supervision of a licensed Instructor throughout the entire course of instruction.

Section 6. Student Records and Reports.

(a) Each school shall keep a daily record of every student's activities which shall be signed by an instructor each day the student attends school. This report will include the daily time of arrival and departure of each student.

(b) On or before the tenth (10th) day of every month, each school shall report to the Board the actual number of hours of instruction and practice each student acquired during the previous month. The actual number of performance credits shall be reported to the Board monthly.

(c) All records and reports shall be made on forms approved by the Board and furnished by the school and shall be made in triplicate, the original report sent to the Board, one copy to the student and one copy retained by the school. Reports shall be signed by the student and an instructor.

(d) All schools shall be required to submit the report required by subsection (b) of this section for a student who is in arrearage in the payment of his tuition at the time such report is due. If reports are made to the Board for this reason, the school shall submit a statement to the Board stating this and the statement shall be signed by the student and the school owner or administrator. Immediately upon settlement of the tuition arrearage by the student, the school shall submit the reports required by subsection (b) for that student to the Board. All requests to transfer hours to another school will be confirmed by the Board office to ensure proper documentation and release of the hours from the school can be made.

Section 7. Transfers.

(a) Students may transfer from one school to another upon notification to the Board.

(b) Transfer students from licensed schools in other states or foreign countries having comparable requirements to those of Wyoming will be granted credit for the hours of instruction completed upon furnishing the Board Certification of hours from the state's or country's governing Board or Licensing agency, provided the hours were earned less than five (5) years before transferring.

Section 8. Withdrawals. Within five (5) days of a student's withdrawal from school, the school shall notify the Board.

Section 9. Reentry.

(a) Re-entering students shall be enrolled as provided for in Sections 2 and 4 of this chapter.

(b) Credit for previously earned hours will not be granted to students who have interrupted their studies for a period of five (5) years or more and they shall complete the full hours required.

Section 10. Student Practice.

(a) No student with fewer hours than fifteen (15) percent of the total hours required be permitted to practice barbering on patrons or clients and no student instructor shall practice barbering in the school except as is absolutely necessary for instructional purposes.

(b) As part of their course of instruction, students who have satisfactorily completed the basic training or fifteen (15) percent of the total hours required, may practice barbering on patrons under the direct supervision of an instructor in a school.