

## Chapter 8 Course of Study

**Section 1.** Course of Study for Barber/Barber Stylist Students. The following minimum curriculum requirements are established for all schools licensed under the act. Schools offering training in clock hours must meet the following minimum hours in each unit of study. Schools offering training in credit hours must offer an equivalent training program as prescribed by the schools accrediting agency clock hour/credit hour conversion formula. In absence of such formula the state board will prescribe the credit hour/clock hour conversion formula. Schools may offer all or part of the courses set forth herein provided appropriate facility requirements are met and Instructors have appropriate practitioner training to teach the subjects offered. This does not preclude schools from offering non-related courses or advanced courses, which are not prescribed in these rules. Courses are automatically approved if the course units are between one hundred percent and one hundred twenty percent of minimum. Schools desiring to offer instruction that exceeds on hundred twenty percent of the minimum (i.e. a course that is over twenty five percent of the Board's published minimum requirements) must submit to the Board the following:

- (a) A course outline indicating all course hours or credits offered;
- (b) A class scheduled for the entire course indicating how and when each unit of instruction is offered;
- (c) And, justification of why the course should be approved at the extended length.
- (d) No Barber School shall issue diplomas to students who have not completed one or more courses of study as set forth in these rules. Diplomas shall state the course of study completed.

**Section 2.** Barber Stylist Course Curriculum – 1250 Course Hours.

- (a) Safety and Infection Control: 100
  - (i) Related theory;
  - (ii) Products, materials and implements;
  - (iii) Preparations, procedures and practice;
  - (iv) Public protection;

- (v) Methods of disinfection ;
  - (vi) Chemical agents;
  - (vii) Types and classifications of bacteria;
  - (viii) Bacterial growth; and
  - (ix) Infections.
- (b) Shampoo, Rinses and Scalp Treatments: 100
- (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Preparations;
  - (v) Procedures and practice;
  - (vi) Products, materials and implements;
  - (vii) Hair analysis;
  - (viii) Disorder of the hair and scalp;
  - (ix) Hair and scalp treatments;
  - (x) Related chemistry; and
  - (xi) Client record keeping.
- (c) Hair Cutting: 450
- (i) Related theory, safety, and infection control;
  - (ii) Anatomy;

- (iii) Physiology;
  - (iv) Procedures and practice;
  - (v) Preparations, procedures, and practice;
  - (vi) Use of shears, razor and clippers;
  - (vii) Products, materials and implements;
  - (viii) Client consultation and recommendations; and
  - (ix) Client record keeping.
- (d) Chemical Rearranging – Perms and Relaxers: 150
- (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Preparations, procedures and practice;
  - (v) Products, materials and implements;
  - (vi) Hair analysis and client consultation;
  - (vii) Related chemistry; and
  - (viii) Client record keeping.
- (e) Hair Coloring – Bleaching: 100
- (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;

- (iv) Preparations, procedures and practice;
  - (v) Products, materials and implements;
  - (vi) Hair analysis and client consultation;
  - (vii) Related chemistry;
  - (viii) Temporary, semi-permanent, demi-permanent and permanent applications;
  - (ix) Bleaching, tinting, toning, frosting, special effects and corrective color;
  - (x) Client consultation and recommendations; and
  - (xi) Client record keeping.
- (f) Hairstyling: 50
- (i) Related theory, safety and infection control;
  - (ii) Blow dry styling;
  - (iii) Thermal curling; and
  - (iv) Hairpieces.
- (g) Shaving and Beard Trimming: 150
- (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Honing and stropping;
  - (v) Use of clippers and shears on beard;
  - (vi) Shaving face and neck;

(vii) Client consultation; and

(viii) Client record keeping.

(h) Facial:

50

(i) Related theory, safety and infection control;

(ii) Anatomy;

(iii) Physiology;

(iv) Preparations, procedures and practice;

(v) Products, materials and facial implements;

(vi) Theory of massage and facial treatments;

(vii) Use of electrical appliances, currents and specialized machines for treatments;

(viii) Client consultation and recommendations; and

(ix) Client record keeping.

(i) Shop Management and Business Methods:

50

(i) Related theory, safety and infection control;

(ii) Opening a shop and business plan;

(iii) Written agreements;

(iv) Regulations and laws;

(v) Shop operations, policies, practices, personnel, compensations, and payroll deductions;

(vi) Use of telephone, advertising, retail and salesmanship, client communications, public relations and insurance.

(j) Miscellaneous: 50

(i) To be applied by the Instructor to strengthen student performance in curriculum related areas; or

(ii) For supervised field trips and other course related training.

**Section 3. Barber Course Curriculum (No Chemicals) – 1000 Course Hours.**

(a) Safety and Infection Control: 100

(i) Related theory;

(ii) Products, materials and implements;

(iii) Preparations, procedures and practice;

(iv) Public sanitation;

(v) Methods of disinfection and sterilization;

(vi) Chemical agents;

(vii) Types and classifications of bacteria;

(viii) Bacterial growth; and

(ix) Infections.

(b) Shampoo, Rinses and Scalp Treatments: 100

(i) Related theory, safety and infection control;

(ii) Anatomy;

(iii) Physiology;

(iv) Preparations;

(v) Procedures and practice;

- (vi) Products, materials and implements;
  - (vii) Hair analysis;
  - (viii) Disorder of the hair and scalp;
  - (ix) Hair and scalp treatments;
  - (x) Related chemistry; and
  - (xi) Client record keeping.
- (c) Hair Cutting: 450
- (i) Related theory, safety, and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Procedures and practice;
  - (v) Preparations, procedures, and practice;
  - (vi) Use of shears, razor and clippers;
  - (vii) Products, materials and implements;
  - (viii) Client consultation and recommendations; and
  - (ix) Client record keeping.
- (d) Hairstyling: 50
- (i) Related theory, safety and infection control;
  - (ii) Blow dry styling;
  - (iii) Thermal curling; and

- (iv) Hairpieces.
- (e) Shaving and Beard Trimming: 150
  - (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Honing and stropping;
  - (v) Use of clippers and shears on beard;
  - (vi) Client consultation; and
  - (vii) Client record keeping.
- (f) Facial: 50
  - (i) Related theory, safety and infection control;
  - (ii) Anatomy;
  - (iii) Physiology;
  - (iv) Preparations, procedures and practice;
  - (v) Products, materials and facial treatments;
  - (vi) Theory of massage and facial treatments;
  - (vii) Use of electrical appliances, currents and specialized machines for treatments;
  - (viii) Client consultation and recommendations; and
  - (ix) Client record keeping.
- (g) Shop Management and Business Methods: 50

- (i) Related theory, safety and infection control;
- (ii) Opening a shop and business plan;
- (iii) Written agreements;
- (iv) Regulations and laws;
- (v) Shop operations, policies, practices, personnel, compensations, and payroll deductions; and
- (vi) Use of telephone, advertising, retail and salesmanship, client communications, public relations and insurance.

(h) Miscellaneous: 50

- (i) To be applied by the Instructor to strengthen student performance in curriculum related areas; or
- (ii) For supervised field trips and other course related training.

**Section 4.** Course of study for student instructor. Any course offered to student instructors shall consist of at least five hundred (500) hours of instruction and shall have a curriculum which provides for the following:

- (a) An introduction to teaching;
- (b) Ethics and personality development;
- (c) Preparations of lesson plans;
- (d) The use of audio and visual teaching aids;
- (e) Test construction and analysis;
- (f) Record keeping for schools and students;
- (g) Theory class lectures;
- (h) Performance class demonstrations;

(i) Laws and rules governing barbering;

(j) Student supervision, not to exceed two hundred fifty (250) hours supervising students in the clinic area.

**SECTION 5.** Course of Study for Cosmetologist Crossover License – 150 Course Hours

- (a) Clipper Technique: 50
- (i) Related theory, safety and infection control; and
  - (ii) Shear, razor, and clipper techniques in tapering and fading.
- (b) Shaving and Beard Trimming; 100
- (i) Related theory, safety and infection control;
  - (ii) Use of clippers and shears on beard;
  - (iii) Shaving face and neck;
  - (iv) Client Consultation, recommendations and client record keeping.

**SECTION 6.** Course of Study for Hairstylist Crossover License – 200 Course Hours

- (a) Clipper Technique: 50
- (i) Related theory, safety and infection control; and
  - (ii) Shear, razor, and clipper techniques in tapering and fading.
- (b) Shaving and Beard Trimming; 100
- (i) Related theory, safety and infection control;
  - (ii) Use of clippers and shears on beard;
  - (iii) Shaving face and neck;
  - (iv) Client Consultation, recommendations and client record keeping.

(c) Facial:

50

- (i) Related theory, safety, and infection control;
- (ii) Anatomy;
- (iii) Physiology;
- (iv) Preparation, procedure and practice;
- (v) Products, materials and implements;
- (vi) Theory of massage and facial treatments;
- (vii) Use of electrical appliance, currents, and specialized machines for treatments; and
- (viii) Client consultation, recommendations, and client record keeping.