

***Wyoming Board of Barber Examiners***  
***Board Meeting***  
*Minutes*  
***March 11, 2017***

**Location:** Board of Barber Examiners  
Parkway Plaza  
Senate Room  
Casper, WY

**Time:** 1:00 p.m.

The Board of Barber Examiners, open meeting was called to order at 1:00 by President, David Parsons.

**Roll Call (Present):** A quorum was present –Those in attendance were David Parson, President, Secretary/Treasurer Glen Chavez, and newly appointed member, Trish Hageman. Also in attendance were Betty Abernethy, Executive Secretary, Jean Soto, Staff Inspector, and Jalainna Ellis, member of the Wyoming Board of Cosmetology

**Consent List:**

Minutes from July 16, 2016

Motion made by Glen, seconded by Trish to approve the minutes from the July 16, 2016 meeting.

**Administrators Report:**

Betty reviewed the financial statements from December 2016 through February 2017. She gave a detailed summary of its contents to assist in bringing the new member up to speed. The Agency has maintained a more stable balance in their fund, a direct reflection of good sound management. There is basically a biennium in reserve.

Betty also presented the Board with the updated legislative report on age vs. licensure numbers. This report has been developed to show progress to the legislature that having a school in the state is improving numbers. There was an increase in individual licenses from the 15/16 license period and the 16/17 period by 20. The numbers have been slowly increasing since the drip in 2014

Betty relayed that the next budget cycle work will start later in the summer and the BFY 19 will probably be proposed and approved at about the same as this one has been.

**Unfinished Business:**

The discussion of a fee increase was again brought up at this meeting. After a lengthy discussion in regard to rule changes needed to comply with the changes made by the Office of Administrative Hearings and the Department of Administration and Information in regard to public records requests. These updates will be included by reference in the rules. The motion was made by Glen Chavez to accept their changes by reference and to include the following fee increases as recommended by the Interim Corporations Committee for the Board to be more self-sufficient.

1. Personal licenses to include Barber and Barber Stylist, from \$60.00 to \$75.00;
2. To reduce Barber Instructor from \$100.00 to \$75.00 to be consistent with all personal license;
3. To increase Barber Shop licenses from \$60.00 to \$85.00;
4. To correct an omission that license late fees are annually applied up to 5 years.

**New Business:**

Eastern Wyoming College presented their application to establish a Barber School with in their new facility. It will be both Cosmetology and Barbering offered. The application was complete and they would like to start their program in the fall. The license will be issued upon a successful physical inspection. The motion was made by Trish to approve, seconded by Glen, motion carried 3-0

The motion was made by Glen to go into executive session, seconded by Trish

**Executive Session:**

Case # BB-12-001 Application for reinstatement of license #B-00189  
The Board reconvened into open session. The motion was made by Glen to approve the reinstatement of license #B-00189. The individual will be required to retake the Board Examination since it has been more than 5 years in an inactive status. Seconded by Dave, Motion carried. 2-0 Trish abstained.

With no further business before the Board, the motion was made by Ron to adjourn, meeting adjourned at s 2:45 p.m.

Respectfully submitted  
Betty Abernethy – Executive Secretary