

**Chapter 2**  
**Personal Licensing Requirements and Procedures**

**Section 1.      Licensing by Examination.**

(a) An applicant who graduated from a cosmetology school with equal or greater hour requirements may apply for licensure by taking the theory and practical examination.

(b) An applicant who is licensed in another state but has not taken a board administered practical examination and does not have at least one (1) year work history may apply for licensure by taking the practical phase of the examination.

(c) Applications for examination shall be submitted to the Board office on the prescribed form accompanied by required documentation and the appropriate fees. Exam applications shall be received in the Board office no later than fifteen (15) days prior to the examination date.

(d) Examinations are administered in English only.

(e) An applicant who fails the examination must retake any phase of the examination failed, applicants must reapply and pay the appropriate fee before retaking the examination.

(f) Any applicant who has failed any phase of an examination and does not pass all phases within one year of failing must retake the entire examination.

**Section 2.      International Applicants.** All international applicants must apply for licensure by examination. In order to qualify to take Wyoming theory and practical exam the applicants must:

(a) Provide the Board with an English translation of all documentation pertaining to his/her training and licensing; and

(b) Apply for the examination in accordance with section 1 (c) through (f) of this chapter.

**Section 3.      Licensing by Endorsement.**

(a) An applicant from another state who meets the requirements of W.S. 33-12-132 who has passed a board administered theory and practical examination; or

(b) An applicant from another state who meets requirements of W.S. 33-12-132 who has passed a board administered theory examination, and has at least one (1) year work history.

(c) Applications for endorsement shall be submitted to the Board office on the prescribed forms and accompanied by required documentation and appropriate fees.