

THE HAIR PRESS

OCTOBER 2014



**YOU CAN NOW RENEW YOUR PERSONAL AND
SALON LICNESE ONLINE AT
[HTTP://COSMETOLOGY.WY.GOV](http://COSMETOLOGY.WY.GOV)**

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Salon Renewal Reminder

Salon Licenses are due by December 31, 2014, please send the renewal amount of \$75.00 with the renewal application, you can also renew online.

The Governor's office has released the following information:

Board Vacancy 3 (three): January 2015—January 2018 (these position may be reappointed)

BOARD OF COSMETOLOGY W.S. 33-12-121 **Number of Seats:: 3** **Meetings::** no fewer than 4 per year. **Duties::** To examine, license, as needed to inspect Cosmetology Salons and Schools; prescribe sanitation rules. **Terms:** 3 years. **Appointment Distribution:** Each member shall be a cosmetologist licensed in Wyoming with at least 5 years experience as a cosmetologist immediately preceding the appointment; at lease (1) shall be an instructor licensed in Wyoming. Appointments will represent various geographical areas of Wyoming. No member shall be affiliated with or hold interest in any cosmetology school while serving on the board.

FOR AN APPLICATION contact Betty, Executive Director, Board of Cosmetology at (307) 777-3534.

Board Members News

Last year Judy Stelpflug stepped down from the Board to enjoy some time to travel and enjoy her family. Judy was a great addition to the Board and will be missed. We hope you will all join us in wishing her well with her future endeavors. But as much as we hated to see Judy go the Board was very fortunate in her replacement. In January of last year the Governor appointed Tregay "Pinky" Chesser to the Board. Pinky resides in Wheatland with her husband and children, she owns and operates a local salon there. Please join us in welcoming her to the Board.

NIC

(National Interstate Council Of State Boards of Cosmetology)

Wyoming is fortunate to be involved with the National Interstate Council of State Boards of Cosmetology (NIC). The function of NIC is to promote the protection of the health and safety, and welfare of the professional workforce by actively pursuing excellence in Cosmetology and related fields. NIC is composed of licensing boards of cosmetology in all fifty states and US territories.

We would like to recognize our Board President Dennis Schildhauer for being elected as a Region Director for NIC, he also serves on the NIC Executive Board.

BOARD MEMBERS

DENNIS SCHILDHAUER- PRESIDENT

Cheyenne 307-777-3534
Term 1/12 - 1/15

CHRIS CHESSER - VICE PRESIDENT

Riverton 307-856-0476
Term 1/12 - 1/15

TREGAY "PINKY" CHESSER - SECRETARY

Cheyenne 307-322-9167
Term 1/14 - 1/17

DIANE PENNINGTON

Gillette 307-680-2617
Term 1/12 - 1/15

BRENDA SCHWARTZKOPF

Saratoga 307-326-8066
Term 1/10 - 1/16

Animals in the Salon

Just a reminder to all salon owners, per Wyoming rules and regulations you may not have animals in the salon, unless it is a seeing eye, guide or service dog for an impaired person, this does not include therapy dogs. This law pertains to the salon owner, employees and patrons.



Board Office Request

We would like to ask that licensees do not send cash in the mail. This is mostly for your benefit as we do have items lost in the mail now more than ever. Please send payments in the form of personal checks, money orders or credit cards, you can also renew on line.

Wyoming Schools

Abraxes School of Cosmetology
(307) 382-5449, Rock Springs

Basics School of Beauty
(307) 237-5577, Casper

Cheeks International Academy
(307) 637-8700, Cheyenne

College of Cosmetology
(307) 682-0242, Gillette

Eastern Wyoming College
(307) 532-8265, Torrington

IBMC
(307)433-8363

Rocky Mountain Academy
(307) 237-4247, Casper

Southwestern Beauty Academy
(307) 875-2126, Green River

Styles School of Cosmetology
(307) 856-7496, Riverton

True Colors Training Center
(307) 674-1711, Sheridan

License Expiration and Grace Period

A Cosmetology license (cosmetology, hairstylist, nail tech, esthetics, instructor) expires on the expiration date listed on your license. After that date you are no longer able to work under this license. All license must be posted and current .

The grace period of three (3) months can only be used if your are not working in the field of cosmetology. This gives you an additional three (3) months to renew your license without late fees or penalties.

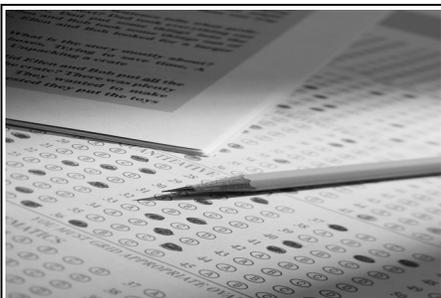
Board of Cosmetology On-Line



Please visit on line at www.cosmetology.wy.gov

You will find Board Rules & Regulations, forms and other useful information.

DATES FOR BOARD EXAMINATIONS & MEETINGS



ALL EXAMINATIONS ARE GIVEN ON SUNDAY

Nail Tech sign in at: 7:45 a.m.
Esthetics sign in at : 7:45 a.m.
Cosmetology &
Hair Styling sign in at: 8:00 a.m.

There is a break scheduled between practical & written exams

2014 Exam Dates

September 14, 2014
Deadline: August 25, 2014
No Board Meeting

November 9, 2014
Deadline: October 20, 2014
Board Meeting
November 10, 2014 at 9:00 a.m.

The exams listed will be held at:

The Parkway Plaza Hotel
123 W. 'E' Street
Casper, WY

(There are special room rates for the Board exams. Call: 1(800)270-7829 if you wish to make a reservation.)

All final papers, including application and fees are required to be in the Board office 15 working days prior to the exam date. This time period is required so the admission letter and candidate information bulletin can reach the examinees in time to prepare for the exam.

DISCIPLINARY ACTION

There is no disciplinary action with the Board at this time.

NOTES FROM THE INSPECTOR

Recurring violations noticed by inspectors during inspections:

1. Licenses not being posted
 - All licenses must be posted, Independent Contractor license have to be posted at work stations.
 - Salon and Independent Contractor inspection sheets have to be posted in public view
 - When hiring a new stylist, their current license must be posted prior to the start of employment, this includes Independent Contractors.
 - When opening a salon the salon license must be posted in the salon prior to opening. You must have licensees with current Wyoming licenses posted prior to receiving the salon license.
2. Dirty wax machines
 - Wax on and around the machine
 - Dirty wax sticks left in or on wax machine
3. Improper mixing of disinfectant
 - When you mix a disinfectant with water it has a limited shelf life, for example Barbicide has a shelf life once mixed of 72 hours.
4. Capes are being placed directly in contact with client's skin.
 - You must use a clean neck strip or towel with every client.
5. Animals in Salons
 - Per Wyoming Rules and Regulations, Chapter 10, section (e), No dogs, cats, birds, fish or animal of any kind shall be allowed on premises designated as a salon or school. Seeing eye, guide, or service dogs for impaired persons are permitted. Therapy dogs are not permitted. This pertains to the salon owner, employees and cliental.
6. Dirty clippers.
 - Remember to disinfect your clippers and guards after each client, and stored with blade covered.
7. Improper use of disinfectants.
 - Disinfectant used to clean tables, implements, and tools, should be hospital grade which means the label should say Bactericide, fungicide, virucidal.
8. No disinfectant at the shampoo bowl.
 - Disinfectant should be kept at the shampoo bowl for easy use, and used between every client.

Occupational Safety and Health Administration (OSHA)

Remember that along with the laws, rules and regulations of the Board of Cosmetology, it is also important to keep up with current OSHA requirements. The following are two links which may be helpfully to keep your salon in compliance.

- https://www.osha.gov/SLTC/hairsalons/government_response.html
- <https://www.osha.gov/dcsp/smallbusiness/consult.html>

Sanitation Reminders

Waxing

It is important to separate unused wax from wax to be used on a client. This will prevent the cross contamination of microorganisms from a clients skin to the unused wax stock.

In order to do this waxes shall be poured or removed from stock using a new clean spatula or ladle and placed into a clean container prior to each client treatment. If more wax is required a new spatula shall be used. (A new ladle is not required providing the ladle does not come into contact with any material that is in use on the client.) Disposable spatulas and containers shall be discarded into an appropriate waste receptacle after use. Reusable containers shall be cleaned and disinfected between each client.

Any wooden spatulas used for applying strip wax must be disposed of after use on each client. If metal spatulas are used they must be cleaned and disinfected between every client. No double dipping.

Manicuring

Fungal, viral and bacterial infections are transferable through manicure treatments. It is very easy to cut a clients skin when cutting cuticles or break the skin if you file too deeply. For this reason it is recommended that all instruments are single use and disposed of immediately after use, or they must be suitably cleaned and disinfected in accordance with Wyoming Rules and Regulations.

Any instrument, such as cuticle clippers, that may have been contaminated with blood or other body fluids must be cleaned and disinfected in accordance with Wyoming Rules and Regulations. It is recommended that clients with visible nail or skin infections be referred to a medical practitioner prior to undertaking a manicure or pedicure. All clients should wash their hands prior to any manicure services.

Complaints

The Board office on occasion will receive calls regarding complaints on a Salon or licensee from another Salon or licensee.

Per Wyoming Law, all complaints must be submitted to the Board office in writing and the complainant must provide as much information as possible. These complaints must also be signed. We are unable to take a verbal complaints by phone.

BOARD OF COSMETOLOGY STAFF

Betty Abernethy, Executive Director
Sharon Bennett, Administrative Assistant
Brenda Mathre, Inspector/Investigator
Matt Cisneros, Inspector/Investigator



BOARD OF COSMETOLOGY

Hansen Building—East Entrance
2515 Warren Ave., Suite 302,
Cheyenne, WY 82002
PHONE (307) 777-3534 FAX (307) 777-3681
www.cosmetology.wy.gov
HOURS: 8:00 a.m. - 5:00 p.m.