

THE HAIR PRESS

Volume 7 Issue 2
October/November 2005

Renew Salon Licenses Now!
You may send a personal check.

RENEW SCHOOL & SALON LICENSES NOW!

All Salon Licenses need to be renewed before December 31st of this year.

1. Send in your renewal and \$50.00 (You may renew by personal check or business check).

2. Complete the renewal form, answer the questions on the back and be sure to sign where it says Licensee's signature. It does not need to be notarized.

This is the only NOTICE you will receive.

BOARD OF COSMETOLOGY
Hansen Building—East Entrance
2515 Warren Ave., Suite 302
Cheyenne, WY 82002

PHONE (307) 777-3534
FAX (307) 777-3681

HOURS: 9:00 a.m. - 4:00 p.m.

Betty Abernethy
Executive Director

Jo Ann Vialpando
Administrative Assistant

Brenda Mathre,
Inspector /Investigator



Salons Responsibility To Independent Contractors

- Salon owners are responsible to see that all Independent Contractors working in the salon are currently licensed by the board.
- If a salon will no longer have Independent Contractors the salon owner must notify the board office.
- Shared equipment ie: shampoo bowls and pedi-spas, will be considered as the common area and will be the responsibility of the salon owner.
- Salon owners are responsible for all common areas.
- Salon owners shall maintain a list of infection control for all products and procedures provided by Independent Contractors in their salon.

RULE CHANGES

Effective September 1, 2005

ALL LICENSING BOARDS ARE SELF FUNDING, and receive **NO** tax dollars or general fund monies. Revenue to offset expenses mandated by the Wyoming Legislature comes from license fees as well as other fees generated by the board.

Currently, the monthly cost of a personal license for cosmetologist, hair stylist, manicurist, esthetician and instructor is \$2.08 a month. Due to increases in expenses such as cost of fuel, paper, etc., that we have no control over, effective January 2008 license fees will increase to \$3.00 a month or \$36.00 a year.

CRITICAL INFORMATION INCLUDED IN THIS ISSUE

Salon Renewals	pg 1
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Rule & Fee Changes	pg 1
Exam & Meeting Dates	pg 2
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Board Meetings Open to Public

TIME TO



RENEW SALON LICENSES

MAILING LISTS

Sometimes Companies request our mailing list of Cosmetologists, Hair Stylists, Manicurists/Nail Technicians, Estheticians, or Salons. If you do not wish to be included on the lists, you need to specify by answering the question on your renewal in regards to the mailing list. When we renew your license, we will note that on the computer.

Thank you for your help.



**TIME TO
RENEW
SALON
LICENSE**

Wyoming Cosmetology
Schools

- Academy of Hair Design**
577-0619, Casper
- Cheeks International Academy**
(307) 634-2144, Cheyenne
- College of Cosmetology**
(307) 682-0242, Gillette
- Rocky Mountain Academy**
(307) 234-9181, Casper
- Eastern Wyoming College**
(307) 532-8265, Torrington
- International Academy**
(307) 742-4477, Laramie
- Southwestern Beauty Academy**
(307)875-2126, Green River
- Styles Cosmetology School**
(307) 856-7498, Riverton

**FREQUENTLY ASKED
QUESTIONS**

Do we need to purchase LABOR LAW POSTERS?

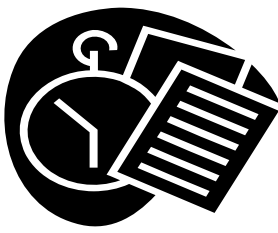
Many Salons have received an urgent notice to purchase LABOR LAW POSTERS. The notices must be posted but you can get them **FREE**. YOU DON'T NEED TO PURCHASE THEM!

Contact: The Department of Employment
Employment Tax Division

1. <http://doe.state.wy.us/etd>
(online forms)
2. Fax: (307) 235-3278
3. Phone: (307) 235-3217

Request: "Employment Posters" provide your company name, address and number of posters needed.

BOARD EXAMINATIONS & MEETING DATES

<p>November 14, Open Meeting 1:00 p. m. * November 13, Exam 11:00 a.m. November 14, Exam 8:00 a.m. (Deadline for paperwork, October 24, 2005)</p> <p>January 16, 2006 Open Meeting 1:00 p.m. January 15, Exam 11:00 a.m. January 16, Exam 8:00 a.m. (Deadline: paperwork December 26, 2005)</p>	<p>March 13, 2006 Open Meeting 1:00 p.m. * March 12, Exam 11:00 a.m. March 13, Exam 8:00 a.m. (Deadline for paperwork, February 20, 2006)</p> 	<p>The exams listed will be held at: Parkway Plaza Hotel; 123 W. 'E' Street; Casper, WY.</p> <p>There are special rates for rooms set aside for the Board exams. If you wish to stay at the hotel, call: 1-800-270-7829.</p> <p><u>All Final papers, application and Fees are required to be in this office 15 Working days prior to exam date (effective July 1, 2005)</u></p> <p><i>The 15 days are important so Admission letter and brochures can get to examinees in time to prepare for exam</i></p>
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PLEASE NOTE!

All Board Meetings are open to the public. **THIS MEANS YOU!** Anyone. If you have a question and can't attend the scheduled Board Meeting, send a letter to the office 10 days prior to the scheduled meeting and we will present it to the Board. You will receive an answer.

RETURNED CHECKS

There have been some checks that have been returned because of insufficient funds. At this time, you are notified and are given a certain amount of time to clear this up. If you fail to do so in the allotted time, your license will be null and void.

There is a \$30.00 fee attached to the original fee for returned checks.

**FINAL DISCIPLINARY
ACTION**

Letters of reprimand, license suspensions, and license revocations, whether done by settlement agreement or determined by the board following a hearing, are public records. Any such disciplinary actions, and the name of the licensee involved, will appear in this space.

No Disciplinary Action

NOTES FROM BETTY

The year of 2005 is rapidly coming to an end, and has brought about many changes for this office. The legislation passed in February and the rules drafted to support it, has been a big part of our job. By now you should all have received a new law book in the mail. These were mailed to all current licensees and salon owners. If you moved and did not notify us, you will need to send \$5.00 and purchase the rule book. I hope you will take time to read through it and take special note of the defined scope of practice (Chapter 1). We have no way of knowing if you received one or not, as 3rd class mail is not returned. I

would like to thank all of you that helped with that process and have obtained your Independent Contractors license by the deadline. There are a few questions still floating around, so I will try and clarify them for you. Please read on.....

An Independent Contractors license is needed by an individual if the owner of the salon or business does not is-

sue the individual a W-2 for wages at the end of the year. This means that the owner would be paying payroll taxes for the licensee. Booth renters or Independent Contractors are the same thing. If you pay a flat rent fee for space or a commission to the salon or business owner for the space, you need an Independent Contractor license.

The Independent Contractor license has relieved some of the responsibilities of the Salon owner, but not all. It is still the Salon owner's responsibility to make sure that only licensed individuals are working in the salon, which includes Independent



Our Inspectors Report

With all the rule changes, I do appreciate the great job the salons are doing. Independent Contractors make sure your license is at the station where you are working.

I thought the following information concerning Esthetics would be helpful.

In esthetics, hand held massagers, microcurrent facial toning devices, microdermabrasion, vacuum massage, and cellulite systems are all class I. Laser hair removal, in most cases, is class II and laser resurfacing, heart defibrillators and pacemakers would be examples of class III devices.

These devices are defined by intended use, invasiveness and at a level of public use. Wyoming allows the use of class I devices in esthetics without medical supervision. Class II & III devices, which are sold and used by licensed physicians, are to be used only under the supervision of a physician.

When checking into any device, always

ask for the intended use document by the FDA from the manufacturer. This will give you a product code to go to the FDA website to get the intended use of the device. Not only does this deliver the best results to your clientele, but also to ensure their safety.



In the State of Wyoming, there is no such title as Medical Esthetician. Chapter 1, Section 7 (e)

PLEASE RESPOND!

IF YOU HAVE THE OPTION TO RENEW ONLINE WOULD YOU TAKE ADVANTAGE OF IT? We need to know if the interest justifies the expense. (307) 777-3534



UP UP AND AWAY!

Board member, Kirby Morris, of Casper has just finished his 3rd term as the NIC President (National Interstate Council of State Boards of Cosmetology) and has accepted the position of CEO for the newly formed ICLO (International Cosmetology Licensing Organization).

This organization is made up of 6 countries, Australia, New Zealand, USA, UK, South Korea and Canada. The primary function of this organization is to acknowledge agreed upon standards of the cosmetology industry. All member countries will have curriculums that are at the same standard.

This will help facilitate licensure for those coming into the USA, as well as those going from here to other countries. This is an added duty to Kirby, he is a salon owner and an active board member.

BOARD APPOINTMENTS

The Governor's office has released the following information:

Board Vacancy 3 (three):
January 2006 - January 2009
(these positions may be reappointed)

BOARD OF COSMETOLOGY - W.S. 33-12-121

Number of Seats: 3 **Meetings:** No fewer than 4 per year. **Duties:** To examine, license, renew licenses, inspect Cosmetology Salons and Schools; prescribe sanitation rules. **Terms:** 3 years. **Appointment Distribution:** Each member shall be a cosmetologist licensed in Wyoming with at least 5 years experience as a cosmetologist immediately preceding the appointment; at least (1) shall be an instructor licensed in Wyoming. Appointments will represent various geographical areas of Wyoming. Appointments will represent various geographical areas of

Wyoming. No member shall be affiliated with or hold interest in any cosmetology school while serving on the board.

FOR AN APPLICATION:

Contact: Betty Abernethy, Executive Director; Board of Cosmetology; Hansen Building; 2515 Warren Ave., Suite 302; Cheyenne, WY 82002; Phone (307) 777-3534.
E-mail: babern@state.wy.us.

Board Members

Diane Pennington, President

Gillette (307) 687-0051
Term 1/03 - 1/06

Brenda Schwartzkopf

Vice President

Saratoga (307) 326-8066
Term 11/04 - 1/07

Chris Chesser, Secretary

Riverton (307) 856-0476
Term 3/04 - 1/06

Melody Moody.

Lander (307) 332-7271
Term 1/03 - 1/06

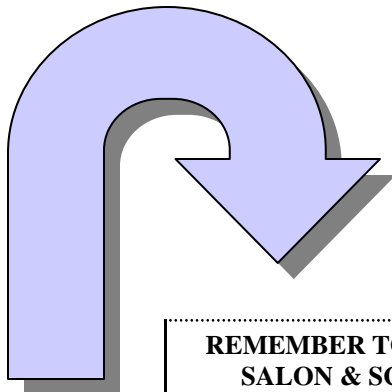
Kirby Morris

Casper (307) 472-4247
Term 1/05 - 1/08

*Wyoming Board of Cosmetology
2515 Warren Ave., Suite 302
Cheyenne, WY 82002*

PRE-SORTED
STANDARD
U.S. POSTAGE PAID
CHEYENNE, WY

PERMIT NO. 7



REMEMBER TO RENEW
SALON & SCHOOL
LICENSES