

**Wyoming Board of Cosmetology**  
**Board Meeting Agenda**  
**May 6, 2019**

- 1) **Location:** Board of Cosmetology Office  
**Room:** Public Service Commission Library  
2515 Warren Avenue, Suite 302  
Cheyenne, WY 82002
  
- 2) **Meeting time:** 9:00 a.m.
  
- 3) **Call the meeting to order –**
  - a) Roll Call:
  
- 4) **Deviation from agenda:**
  
- 5) **Approve consent list:**
  - a) Minutes from January 14, 2019 meeting
  - b) All licenses issued from January 11, 2019 through April 30, 2019
  
- 6) **Executive Directors report:**
  - a) Financial Statement: January – April 2019
  
- 7) **Inspectors report:**
  - a) Inspection reports
    - i) Report documents salons that have not been inspected in the last 365 days.
    - ii) Inspection Count Report
  
- 8) **Unfinished business:**
  - a) Exams
    - i) Before the Sculptured Nail section of the exam, bottles can be picked up to check labels for low odor/odorless, and to check the seal, if it is not low odor/odorless, or if it is not a sealed bottle or sealed package, take from the candidate, mark as a “no” on labeling, and score the remainder of the section accordingly.
    - ii) Tablet questions are your critical standard statements, the first line is the question and the “no’s” follow, you can mark as many as need be.
  - b) Dogs in salons
    - i) This continues to be an ongoing problem. Clients bringing dogs into salons seems to be explained sufficiently in our rules. The larger issue at this time is salon owners with dogs in the salon. With advice from our attorney we are doing further research into this matter. I believe once we have sufficient data for the board to make a ruling, a policy or rule change may be necessary.
    - ii) In the meantime, we would like to better clarify what a service dog is, we believe the information provided would aid in this. (see Service Animal Information)
  
- 9) **New business:**
  - a) Changing the practical exam to include hair removal and remove basic facial
    - i) We will inform NIC and SMT of the change. This will be reflected at training and during the school overview. We will need to decide the start date sometime after the school overview.
  - b) School overview and training

- c) Legislation - how we move forward and a procedure for when legislation requires a response.
- d) Election of officers
- e) NIC conference
- f) Testing center - we will be short on room until 2021
- g) Complaints
  - i) 2018 – 06 – TC Regal Nail Salon. Settlement Agreement
  - ii) 2018 – 04 – WG Nail and Spa 59. Settlement Agreement
- h) Webpage
  - i) Google webpage
  - ii) Upfront cost vs fees for changes and updates

10) **Recognize any individual wanting to address the Board.**

11) **Executive Session:** If needed

12) **Reconvening general sessions**

13) **Adjourn**